



**ERDT SCHOLARSHIP**  
**APPLICATION FOR SANDWICH PROGRAM**

**FORM: ERDT-SP2024**

Degree Program	
Discipline of Study	
Title of Research	

**Instructions:**  
Submit the completed form and requirements to the ERDT Office.

1. Family Name (Last name)

First Name

Middle Name

2. Permanent Address

  

Zip Code

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Telephone Numbers

Home   
Mobile   
E-mail

3. Conferences/Seminars Attended (Use additional sheet if space is not enough)

Name of Conference/Seminar and Place

  

Date

Extent of Participation

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

4. Research Papers Published or Submitted for Publication (Use additional sheet if space is not enough)

Title of Paper and Name of Journal

  

Date of Publication or Submission

As Main Author or Co-Author?

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

5. Thesis Information

Name of Thesis Adviser

Number of Units Academic Units Completed in the Program:

Name of Thesis Co-Adviser (if any)

GWA for the Courses Leading to the Program Applied for:

5. Sandwich Program Information

The research will be conducted overseas in:

Name of Department:

Duration:

Name of School:

Date of Departure from the Philippines:

Country:

Date of Arrival to the Philippines:

Name of research adviser overseas:

**Please submit items 6 to 12 on a separate sheet and submit them together with this form.**

6. Details of the Research

A. SIGNIFICANCE OF THE STUDY - Provide a brief description of the research. Explain the importance and expected contribution of this research to contemporary concerns and to the priority area of study

B. BACKGROUND OF THE STUDY - Discuss briefly the conditions that led to the conceptualization of the proposed research.

C. STATEMENT OF THE RESEARCH PROBLEM - Discuss the research problem/s to be addressed or solved by the proposed research.

D. OBJECTIVES - This includes the general and specific objectives addressed by the research and should describe the goals or expected results.

E. DISCUSSION OF LITERATURE RELATED TO THE FIELD - Provide a brief literature review and discuss inadequacies, gaps, inconsistencies, etc. of previous research to the problem being addressed.

F. THEORETICAL FRAMEWORK - This is a guide in the evaluation and interpretation of obtained information. The predicted relationships between/among variables must be illustrated mathematically, graphically or textually.

G. METHODOLOGY - It describes a systematic plan to obtain the needed information. It includes sampling method, data collection procedures, etc.

7. Work Plan and Timetable

A. Enumerate the critical activities to be undertaken in chronological order for every major research phase – preparatory, data collection, data analysis & report writing.

B. Expected outputs should be specified for each activity.

8. Line-Item Budget/expenses during Sandwich Program

- maximum of P1,200,000.00 including pre-travel expenses, roundtrip airfare, living expenses, health insurance, and research expenses (only if applicable)  
- attach also the reference of your budget (print-out from the website)

9. Copy of candidacy examination or result sheet of thesis/dissertation proposal.

10. Acceptance letter from the host professor in the university abroad where the scholar intends to conduct the research.

11. Certification from the host professor that the use of research facilities, equipment, and trainings are free of charge or with minimal fee.

12. Certification from the thesis/dissertation adviser:

i. that there is no duplication of the research to be conducted,

ii. that the facilities and equipment are not available in the Philippines, and

iii. that there is no available expert in the country for the research topic.

13. I certify that all entries made by me in this form are true, complete, and correct to the best of my knowledge and belief.

Date:

Name and Signature of Applicant

Endorsed by:

Date:

Name and Signature of Thesis/Dissertation Adviser

Date:

Name and Signature of the Institute Director or  
Department Chairman

**Action of the Committee/ ERDT Project Leader** (Please Encircle)

Approved

Disapproved

Remarks:

Name and Signature of the Head of the Committee/  
ERDT Project Leader

**CHECKLIST OF REQUIRED DOCUMENTS:**

- Letter of application addressed to the ERDT Project Leader with the endorsement from the thesis/dissertation adviser and the department chairman.
- Accomplished ERDT-SP application form.
- Approved thesis/dissertation proposal duly certified by the thesis/dissertation adviser and the department chairman.
- Research proposal with detailed GANTT chart.
- Acceptance letter from the host professor or researcher in the university abroad.
- Line-Item Budget (LIB) or budgetary requirement and screenshots of LIB references.
- Copy of candidacy examination or result sheet of the thesis/dissertation proposal defense.
- Certification from the graduate school showing the cumulative weighted average for all courses taken.
- Certification from the host professor that the use of research facilities, equipment, and trainings are free of charge or with minimal fee.
- Certification from the thesis/dissertation adviser that there is no duplication of the research to be conducted, that facilities and equipment are not available in the Philippines, and that there is no available expert in the country for the research topic.